

ASPHALT



SPECIALTIES CO.

SAFETY PROGRAM

1. Safety Meetings, Safety Training, Asphalt Safety Regulations and Government Regulations.
 - A. We are committed to providing the best visual and training aids available. The prepared safety meetings and tool box meetings are designed for both supervisors and employees and should involve many questions and a great deal of conversation. The OSHA required training has been interwoven within each safety meeting. You must do your safety meeting.
2. The Safety Manager will meet periodically with supervisors.
 - A. The meetings will be primarily of new affairs and a review of accidents and injuries, as well as new or rewritten government regulations. A plant inspection will follow in most cases.
 - B. The issues raised during the inspections or a weakness discovered as to compliance will be discussed on the spot and the corrections will be made.
3. The inspection of work area.
 - A. The Safety Manager or outside inspectors will periodically inspect the work areas for safe conditions. A verbal report will be given to the area supervisor as the inspection progresses or at completion. The supervisor will always attend the inspection. The employees and the supervisor should share in the inspection. It is not uncommon for the Safety Manager to show up at the same plant several days in a row.
 - B. All employees are safety inspectors. They must inspect their plant, their equipment, and other employees at all times. Any asphalt Specialties supervisor is a Safety Inspector. The supervisor can and must correct any unsafe condition and must consider any advice or any other communication given to him concerning safety or health. He cannot leave any unsafe condition without first contacting the necessary people to eliminate any danger.
4. Instructional Material and Information Material.
 - A. The Safety Manager or Administrative Management will explain any new rules or procedures that have become law. This must be done in a timely manner and must allow for a reasonable period of time for plants, drivers, or contractors to understand. It should be mentioned that a hazard must be corrected immediately.
5. Emergency Conditions.
 - A. The Asphalt Specialties Safety manager, as well as any other management, will include potential fire hazards in the plant inspections. Good housekeeping and adequate fire equipment as well as a fire escape plan must be maintained at the plant. Special treatment will be considered at electrical stations, fuel tanks, equipment, and stored material.

6. Dust, Noise and Health Plan.
 - A. A periodic review will be conducted at our plants and work areas concerning overexposure to dust, noise, fumes, vapors or other irritating substances. We will rely on personal protective equipment. We must, however, make sure that any employee that was found above the Threshold Limit Value (TLV) must be informed of the result and he must be moved around on the work shift to eliminate the hour exposure to the hazard.
7. Accident and Injury Analysis.
 - A. Accidents and injuries will be reviewed quarterly and trends will be studied and we will establish procedures to reduce the reoccurrence.
8. Accident Investigation.
 - A. Accident investigation is an absolute must in our program. Supervisors must get to the root of any occurrence and must be skilled in stopping a reoccurrence. Any supervisor that does not properly investigate an accident or injury to one of his or her employees may be subject to correction.
9. Health studies by outside contractors will be posted at every plant tested.

Subcontractor Signature & Date